

**The terms and conditions for the appointment of “Statutory Auditor” are as follows:-**

- 01) The statutory Audit will cover Head Office, All 8 (Eight) Regional Offices, Udyojak Account, Library, Computer and any other areas covering MCED activities etc.
- 02) The Audit is related to the period commencing from 01/04/2019 to 31/03/2020.  
The appointment may be considered for renewal or otherwise as per decision as of Governing Council in Annual General Meeting, after one year on mutually decided fees.
- 03) The scope of audit should include the following:
  - i) Verification of all accounting records, vouchers including cash book, ledger journal etc.
  - ii) Verification of fixed assets of the Institute, Library Books, Stationery etc.
  - iii) Verification / Authenticity of books of accounts, record and voucher.
  - iv) Bank Reconciliation and cash verification, both for MCED & Udyojak/Computer accounts/ All 8 Regional Offices etc.
  - v) Compliance of various provisions of charitable Trust Act i.e. Verification of Budget, Annual Accounts to be submitted to Charity Commissioner, after approval from MCED Governing council.
  - vi) Verification of Income and Expenditure account and Balance Sheet of each year both with reference to conformity with the books and also with reference to their accuracy. So has to disclose the true and fair view of the Income and Expenditure and state of affairs of the Institute.
  - vii) Identification of area of reducing of Expenditure and Recommendation of there of
  - viii) To indicate costing of programmes and bifurcation of expenses into direct and indirect cost
- 04) The above are only indicative and we would leave it to you so as to further scope of the audit you are also expected to make suitable Recommendations/ Suggestions for rectification and / or improvement.
- 05) You may discuss all the aspect points arising out of your audit with the accounts and audit staff of this institute. You are also welcome to discuss any major points with the undersign
- 06) You may have carry out such visit as necessary to the Regional Offices or the District Offices of the institute for audit purpose with quarterly audit report.
- 07) Copies of your report in duplicate of each centre be submitted with the Institute Quarterly
- 08) Any other statutory requirements as per the audit and accounts norms.
- 09) The statutory audit fees payable to you will also include the fees for conducting Tax Audit as per requirements of Ass. Commissioner, Income Tax and Office of Charity Commissioner.
- 10) The Institute also expects to follow standard auditing practices safeguarding the interest of all concerned.
- 11) If MCED find any activity or mishap which leads to the loss of Institute or any dereliction in Audit your contract will be disconnected. We need your cooperation for effective Auditing and Transparency.

Executive Director  
MCED Aurangabad.



महाराष्ट्र शासन पुरस्कृत  
महाराष्ट्र उद्योजकता विकास केंद्र  
एम.सी.ई.डी

करार पध्दतीने “सनदी लेखापाल” पाहिजेत

महाराष्ट्र उद्योजकता विकास केंद्र एम.सी.ई.डी., महाराष्ट्र शासन पुरस्कृत व उद्योग संचालनाया अंतर्गत कार्यरत सार्वजनिक न्यास नोंदणीकृत संस्थेस सन २०१९-२० या आर्थिक वर्षाच्या लेखा परिक्षणासाठी सनदी लेखापालाची वार्षिक करार पध्दतीने नेमणुक करणे आहे. संस्थेची आठ विभागीय कार्यालये, मुख्य कार्यालय, औरंगाबाद यांचे लेखा परिक्षण करण्यासह वार्षिक ताळेबंद तयार करणे, तसेच Tax Audit ची कामे करणे या कामाचा समावेश आहे.

अटी :

- १) सार्वजनिक नोंदणीकृत न्यास संस्थाचा किमान ५ वर्षे लेखा परीक्षण करण्याचा अनुभव असावा.
- २) राज्यातील आठ विभागांत स्वतःचे प्रतिनिधी असावेत.
- ३) संस्थेचे मुख्यालय औरंगाबाद येथे असल्यामुळे उपरोक्त अटी व शर्ती पूर्ण करणाऱ्या स्थानिक सनदी लेखापालास प्राधान्य देण्यात येईल.

अधिक माहितीसाठी तसेच अटी व शर्तीसाठी संस्थेचे संकेतस्थळ [www.mced.in](http://www.mced.in) यावर सविस्तर जाहिरात पहावी. इच्छुक सनदी लेखापालांनी आपले सीलबंद लिफाफ्यात आपले आवेदन पत्र, (देकार) ही जाहिरात प्रकाशित झाल्यापासुन आठ दिवसांच्या आत कार्यालयीन वेळेत, खालील पत्त्यावर सादर करावे.

या सनदी लेखापाल निवडीबाबत कोणतेही कारण न देता सदर आवेदन पत्र, ( देकार ) स्वीकारण्याचा अथवा नाकारण्याचा अधिकार संस्थेने आपल्याकडे राखून ठेवला आहे.

कार्यकारी संचालक

महाराष्ट्र उद्योजकता विकास केंद्र ( एमसीईडी ),

अ-३८, एम.आय.डी.सी. रेल्वे स्टेशन परिसर, औरंगाबाद - ४३१००५